

# INDIANA COUNTY

Office of Planning and Development  
801 Water Street  
Indiana, PA 15701  
(724) 465-3870 Fax (724) 465-3151

FOR OFFICE USE ONLY

Permit # \_\_\_\_\_

Date: \_\_\_\_\_

## Building Permit Application ~Residential ☐ Fence or ☐ Retaining Wall~

Site Address \_\_\_\_\_

City \_\_\_\_\_

Municipality \_\_\_\_\_ Township / Borough \_\_\_\_\_

Estimated Cost of Project \$ \_\_\_\_\_



**YOU MUST PROVIDE A TAX PARCEL  
NUMBER FOR THE PROPERTY AT THE  
SITE ADDRESS LISTED ABOVE**

Tax Parcel # \_\_\_\_\_

Homeowner's Name \_\_\_\_\_

Current Mailing Address of Homeowner \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Homeowner's  
Phone Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

Homeowner's E-mail Address: \_\_\_\_\_

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**Contractor:** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail Address: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# SUBMITTAL REQUIREMENTS FOR RESIDENTIAL PROJECTS

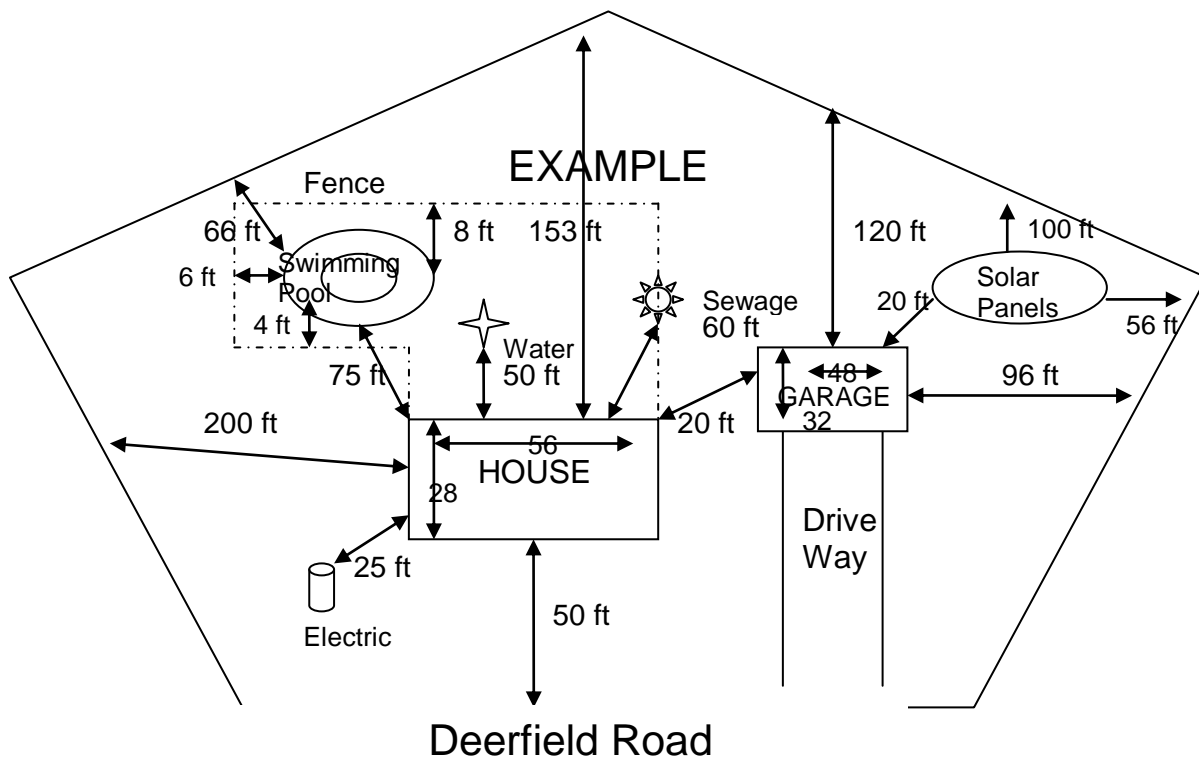
When submitting your application for a Residential project please include the following:

1. Completed Building Permit Application
2. Please have your 911 address on your application
3. Please have your tax parcel # on your application.  
If you don't know your tax parcel number for your property, to put on your application, please contact the Tax Office at 724-465-3812
4. Please submit a complete set of drawings for your building project. If your drawings are larger than 11x17, please submit two (2) copies.
5. Site Plan on 8 ½ x 11 sheet of paper (only need one (1) copy)
6. Your contractor's workman's compensation and liability insurance. If you are not using a contractor or your contractor doesn't have workman's compensation insurance, please complete the Workman's Comp form and have it notarized.
7. \$25.00 non-refundable application fee – please make checks payable to **Indiana County**

# SITE PLAN REQUIREMENTS FOR RESIDENTIAL FENCE PROJECTS

The Site Plan drawing shall be submitted on 8 ½ X 11 paper and shall include:

- Distance from property lines and roadway and any other structures on the property.
- Show the width and length of the proposed fence.



## Building Permit Submittal Requirements

### Fences Over 6 Foot High

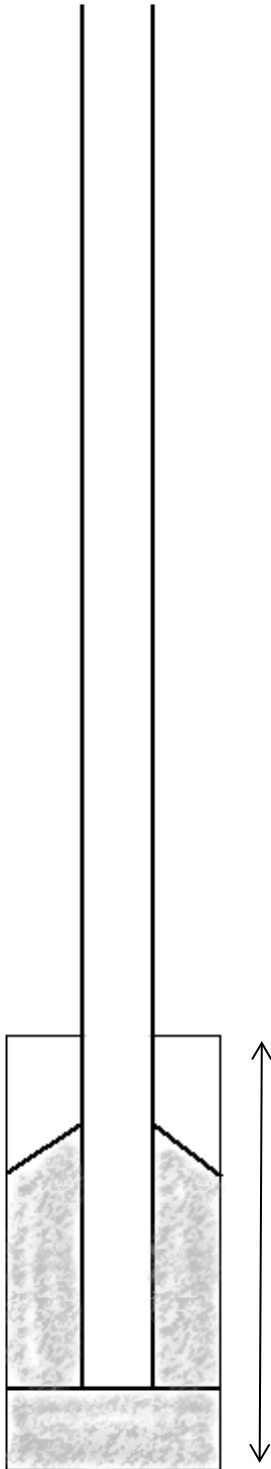
Two (2) complete construction documents that show in detail code compliance for all of the work proposed to include but not limited to the following information:

Depth of post footing below finished grade.

Description of materials used.

Description of gate and lock if applicable.

# Fence Submittal Form (Fence's Over 6 Foot High)



Height of Fence: \_\_\_\_\_

Description of Materials Being Used: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Size of Posts: \_\_\_\_\_ X \_\_\_\_\_