

**Map Request Form**

**CUSTOMER INFORMATION**

Name		Company / Organization		
Address				
City	State	Zip	Phone	
Email Address				

**MAP INFORMATION**

<b>1. Date Needed By:</b>	<b>Project Name / Title of Map:</b>		
<b>2. What are you trying to accomplish?</b>	<b>4. What format would you like this map in?</b> <input type="checkbox"/> ELECTRONIC .jpg / .jpeg .pdf .png other: _____ <input type="checkbox"/> HARDCOPY (postage rates apply if mailed) Qty: _____		
	<b>5. What size would you like this map in?</b> <u>Letter</u> 8.5x11 <u>Ledger</u> 11x17 <u>Arch D</u> 24x36 <u>Arch E</u> 36x48 <b>Custom:</b>		
<b>3. What types of decisions might be made by looking at this map?</b>	<b>Printing Fees</b> Basic Map 8.5" X 11" b/w or color \$2.00 Basic Map 11" X 17" b/w or color \$4.00 Basic Map 24" X 36" b/w or color \$30.00 Basic Map 36" X 48" b/w or color \$40.00 Custom Size (no wider than 40") \$0.025 per square inch <b>Digital Map</b> Digital Map** \$35.00 per Hour (Half Hour minimum \$17.50) per Map  *If Digital Map is to be printed, printing fees apply in addition to the Digital Map fee.  **Digital Maps are electronically sent, if needed to be mailed there will be a fee for flash drive and postage.  <i>Prices subject to change</i>		

**6. What types of features should the map display for it to be useful? Select all that apply.**

County Base	Roads / Road Names	School Districts
Municipal Base-portrait	Railroads	Zoning
Municipal Base-landscape	Bridges	Land Use
Aerial Photo	Lakes	2 ft. contours
Parcels / Parcel Numbers	Streams	Other:
Municipality Boundaries / Municipality Names	Watersheds	

<b>7. What is the Geographic extent to be covered by this map? (check all that apply)</b>	<input type="checkbox"/> County	<input type="checkbox"/> Municipal	<input type="checkbox"/> Parcel	<input type="checkbox"/> Other:
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**Disclaimer:** Map features are representation of original date sources and do not replace or modify land surveys, deeds or other legal instruments defining land ownership and use.  
 Date is furnished on an as-is basis, without any support whatsoever and without representation or warranty including but not limited to fitness, suitability, accuracy or completeness

**Additional Notes**


**Office Use Only**

<b>Request Completed by:</b>	<b>Date Received</b>	<b>Date Requested By</b>	<b>Date Completed</b>
<b>Hours Billed</b>	<b>Billable Rate</b>	<b>Printing Costs</b>	<b>In-Kind Costs</b>
			<b>Total Fee</b>