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COUNTY COMMISSIONERS

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Update to Subdivision and Land Development (SALDO) Application Deadlines

Dear Municipal & Professional Partners,

To ensure that our planning and review processes remain efficient, thorough, and fair to all stakeholders, we are introducing an update to our submission schedule.

Effective **April 1, 2026**, all subdivision and land development proposals must be submitted to our office no later than **1:00 PM on the last business day of each month**.

Why the Change?

This schedule is designed to create a more predictable and successful development environment by addressing three key needs:

- **Local Township Alignment:** We recognize that many municipalities only review and sign documents during their scheduled monthly meetings. This timeline ensures residents have a necessary buffer to obtain local signatures before the county-level review begins.
- **Sewage Enforcement Planning:** This window guarantees the lead time required to coordinate and complete mandatory sewage enforcement inspections, preventing administrative bottlenecks.
- **Operational Efficiency:** By establishing a firm cutoff, our staff can dedicate the necessary time to process applications for a timely review.

Meeting Schedule Impact

- **On-Time Applications:** Complete proposals received by the **1:00 PM deadline** will be placed on the agenda for the next scheduled meeting.
- **Late Applications:** Any proposals received after the cutoff will skip the upcoming meeting and be reviewed the **following month**.

We appreciate your cooperation as we work to make the Subdivision and Land Development process more streamlined and efficient. If you have any questions, please contact Josh Krug, AICP, Deputy Director of the Planning Section, at 724-465-3877 or via email at jkrug@ceo.co.indiana.pa.us.

Respectfully,



Josh Krug, AICP
Deputy Director, Planning Section

Important Dates

2026 Submission Calendar	
Target Meeting Month	Submission Due By
May	Thursday, April 30, 2026
June	Friday, May 29, 2026
July	Tuesday, June 30, 2026
August	Friday, July 31, 2026
September	Monday, August 31, 2026
October	Wednesday, September 30, 2026
November	Friday, October 30, 2026
December	Monday, November 30, 2026
January 2027	Thursday, December 31, 2026

Local Municipality Monthly Meeting Cheat Sheet

FIRST WEEK OF THE MONTH							
MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
*Banks	7pm	South Mahoning	4pm	West Mahoning	7pm	**Rayne	5:30pm
Pine	7pm	Homer City	7pm	Clymer	7pm		
Plumville	7pm	Black Lick	7pm				
Center	6:30pm	East Mahoning	7pm				
Buffington	7pm	East Wheatfield	5pm				
Cherryhill	2pm	Washington	5pm				
Saltsburg	6pm	Ernest	6pm				
Marion Center	6pm	Creekside	7pm				
Conemaugh	6pm	Smicksburg	7pm				

* Banks Township - Written Notice is required 7 days before the meeting to be added to their agenda

** Rayne Township - Requires 48-hour notice

SECOND WEEK OF THE MONTH							
MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
Glen Campbell	7PM	Young	6pm	Canoe	7pm	White	7pm
* Armagh	6pm	Cherry Tree	7pm	Montgomery	7pm		
West Wheatfield	7pm	North Mahoning	6pm				
		Green	7pm				
		Armstrong	7pm				
		Shelocta	6:30pm				

* Armagh schedules their meetings in 2-3-month increments-please call to confirm their next meeting date

THIRD & FOURTH WEEK OF THE MONTH							
MONDAY		TUESDAY		WEDNESDAY		THURSDAY	
		Blairsville 3 rd	@ 6pm			White 4 th	@ 7pm

Disclaimer: To ensure your project stays on schedule, please contact your local municipality to confirm their current meeting dates and times, as these schedules are subject to change.