

**Indiana County
Subdivision
and Land
Development
Ordinance
(SALDO)**



**Application
Process for
Classes
I – IV**

Rev. 9/15/25

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Step 1 — Preliminary Meeting (Optional)

We offer a free Preliminary Meeting for applicants who want to chat with our team about their proposal. This is your chance to submit a sketch plan, ask questions and get feedback on your application before submitting it. During this meeting, we will work together to review your application and ensure it includes all the necessary details to move your proposal through the process.

Get the ball rolling.
Schedule a Preliminary Meeting.
Call Josh Krug, AICP,
Deputy Director, Planning at
(724) 465-3877 or email
jkrug@ceo.co.indiana.pa.us

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Step 2 — Plan Submission

Due on the last business day of the month by 1 PM to be considered at the Planning Commission Meeting. Applications with plans must be submitted by 1:00 pm on the last business day of each month.

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Step 3 — Planning Commission Review Committee

To ensure a smooth Planning Commission process, this committee unofficially meets beforehand to analyze submissions. They discuss any concerns and provide feedback (if necessary) to the applicant within 1-2 days.

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Step 4 — Planning Commission Approval

Review and Response (Within the state mandated 90-day timeframe):
The Planning Commission will examine all plan requirements and highlight any shortcomings. These shortcomings could be missing elements within the plan itself or outstanding permits or signatures from agencies outside of Indiana County.* Following this review, the Commission will vote to either Approve, Not Approve or Table your project.

Application Checklist

- ✓ Completed Application, signed by all Land Owners involved plus the Authorized Agent (if the application is being submitted on your behalf)
- ✓ Payment of Review Fee
- ✓ A minimum of 4 copies of your plan, signed by your Municipality.
- ✓ Signed Sewage paperwork (Planning Waiver & Non-Building Declaration, Existing Sewage Inspection)



Necessary Permits and / or Signatures can come from but are not limited to the Sewage Enforcement Agency, PA Department of Environmental Protection, your Municipality, and PennDOT.

Read the full SALDO on our website at: <https://icopd.org/SALDO.html>