

# INDIANA COUNTY

Office of Planning and Development  
801 Water Street  
Indiana, PA 15701  
(724) 465-3870 Fax (724) 465-3151

FOR OFFICE USE ONLY

Permit # \_\_\_\_\_  
Date: \_\_\_\_\_

## Building Permit Application ~Residential Detached Garage~

Site Address \_\_\_\_\_

City \_\_\_\_\_

Municipality \_\_\_\_\_ Township / Borough \_\_\_\_\_

Estimated Cost of Project \$ \_\_\_\_\_



**YOU MUST PROVIDE A TAX PARCEL NUMBER FOR THE PROPERTY AT THE SITE ADDRESS LISTED ABOVE**

Tax Parcel # \_\_\_\_\_

Homeowner's Name \_\_\_\_\_

Current Mailing Address of Homeowner \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Homeowner's Phone Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

Homeowner's E-mail Address: \_\_\_\_\_

---

**Contractor:** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Water supply: \_\_\_\_\_ Sewage: \_\_\_\_\_

Electricity provider: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# SUBMITTAL REQUIREMENTS FOR RESIDENTIAL PROJECTS

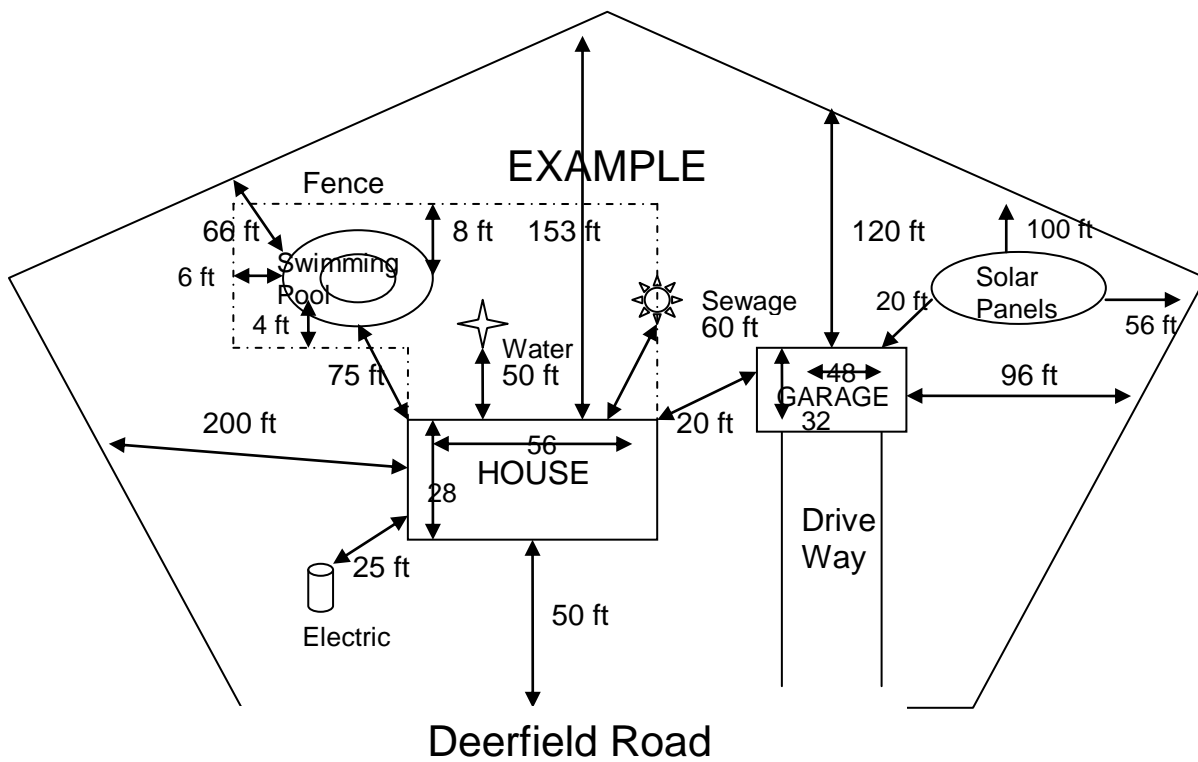
When submitting your application for a Residential project please include the following:

1. Completed Building Permit Application
2. Please have your 911 address on your application.
3. If you don't know your tax parcel number for your property, to put on your application, please contact the Tax Office at 724-465-3812.
4. Please submit One (1) if they are 11x17 or smaller, if larger than 11x17 then Two (2) complete set(s) of drawings for your building project.
5. Site Plan on 8 ½ x 11 sheet of paper (only need One (1) copy).
6. Your contractor's workman's compensation and liability insurance. If you are not using a contractor or your contractor doesn't have workman's compensation insurance, please complete the Workman's Comp form and have it notarized.
7. \$25.00 non-refundable application fee – please make checks payable to **Indiana County Code Division**

# SITE PLAN REQUIREMENTS FOR RESIDENTIAL DETACHED GARAGE PROJECTS

The Site Plan drawing shall be submitted on 8 ½ X 11 paper and shall include:

- Distance from property lines and roadway and any other structures on the property.
- Show the outside dimensions of the proposed garage.
- All utility layouts (including sewage, electric and water)
- Driveway layouts and specifics



**PENNSAFE BUILDING INSPECTION SERVICES LLC**  
**RESIDENTIAL POST AND BEAM SUBMITTAL HANDOUT REQUIREMENTS**

This submittal form can be used for construction projects such as post and beam framing or pole buildings.

Every item below should be checked as completed (if applicable), or marked n/a (if not applicable), for your project. This form must be completed in its entirety then returned with attached drawings.

- Permit Application
- Two full sets of plans. All dimensions must be indicated and drawn to scale.

**\*\*The following items are required to be included on the Building Plan Drawings:\*\***

- Site plan showing setbacks
- Floorplan drawing looking down at building
- Exterior elevations
- All applicable information on the Post and Beam cross section
- Size of building (in feet) is: length \_\_\_\_\_ and width \_\_\_\_\_
- Draw all post and beam locations on plan
- Type of posts: \_\_\_\_\_
- Spacing of posts: \_\_\_\_\_
- Type of Header Beam: \_\_\_\_\_
- Span of Header Beam: \_\_\_\_\_

**\*\*THIS COMPLETED FORM MUST BE SUBMITTED WITH PROJECT PLANS\*\***

**\*\*Always remember to contact “PA One Call” at 800-242-1776 before you dig\*\***

# PENNSAFE BUILDING INSPECTION SERVICES LLC

## Post and Beam Cross Section Submittal

### Building Dimensions Are:

\_\_\_\_\_ Long X \_\_\_\_\_ Width

Footer Depth Below Grade is: \_\_\_\_\_

Footer Width is: \_\_\_\_\_

Support Post Size: \_\_\_\_\_ Spacing: \_\_\_\_\_

Ext. Wall Height is: \_\_\_\_\_

Wall Purlin Size is: \_\_\_\_\_

Wall Purlin Spacing is: \_\_\_\_\_

Header Beam Type: \_\_\_\_\_

Type of Corner and Shear Bracing is: \_\_\_\_\_

Type of Wall Sheathing is: \_\_\_\_\_

Wall Covering is Structural: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Slope of Roof is: \_\_\_\_\_

Trusses: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Rafters: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Spacing of Trusses or Rafters is: \_\_\_\_\_

Rafter Size and Span: \_\_\_\_\_

Roof Purlin Size is: \_\_\_\_\_

Roof Purlin Spacing is: \_\_\_\_\_

Roof will be Sheathed: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Roof Covering is: \_\_\_\_\_

